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RULES FOR ACCESS TO PRODUCTION AREA FOR EXTERNAL VISITORS

ALL PG 02.1 | Rev.01 | del 14.11.2023

Before accessing the production area, **AUTHORIZED** visitors are invited to:

A)  **Read this information.**

B)  **Sign the access registration form, placed on the table at the entrance.**

This information must be respected by all visitors who enter the production department.

Please **remember that authorized external visitors will be able to access** the production site **only accompanied by internal staff.**

SEQUENCE SANITIZING STATION

1 Moisten your hands with water.



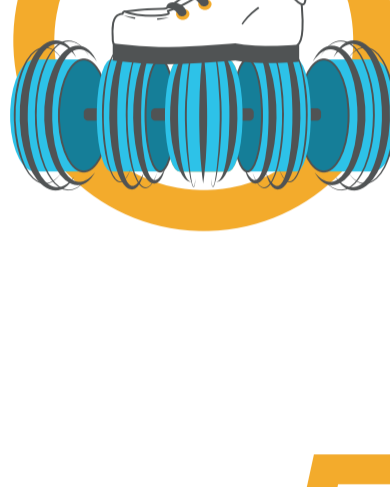
 Clean your hands well with soap for as long as the sanitizing station allows. **2**

3 Rinse your hands for the entire time allowed by the sanitizing station.



 Dry your hands ... **4^A**

B 4 ... stand on the brushes to clean the soles of your shoes.



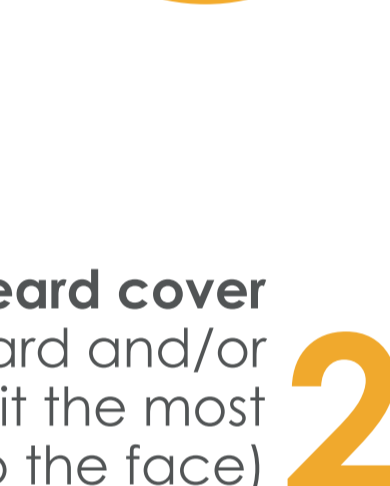
 Sanitize with hand soap sanitizer **5**

INFOGRAPHIC must be followed after passing through the **SANITIZING STATION** and following the **correct procedure for cleaning and sanitizing hands and shoes.**

SEQUENCE of DRESSING

Woman / Man

1 **Disposable cap** (mandatory for everyone without distinction)

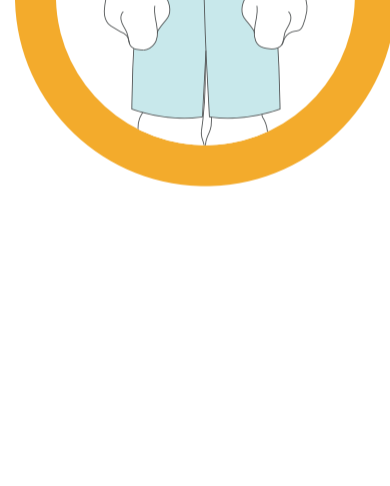


Woman / Man

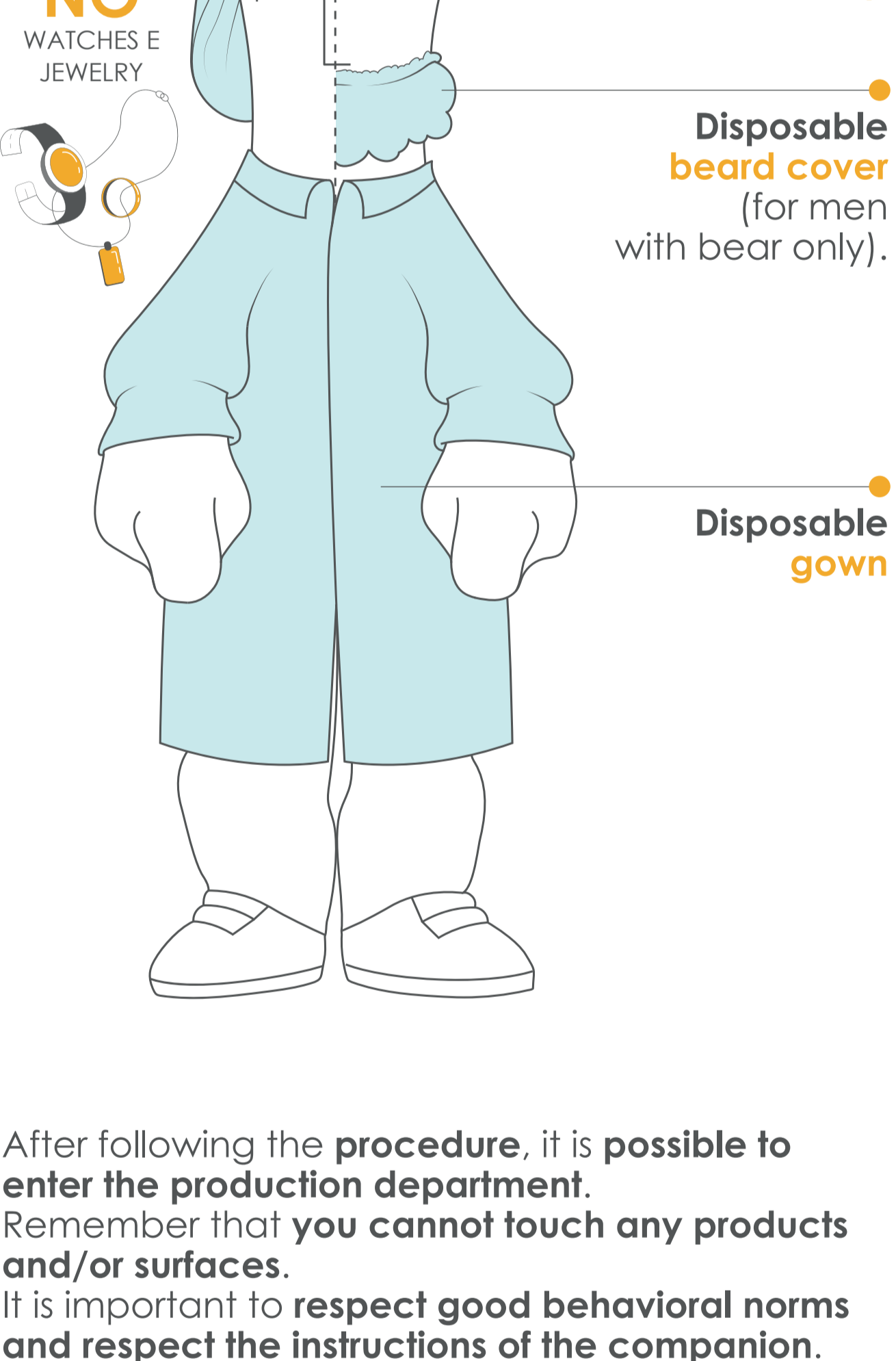
 **Disposable beard cover** (if you have a beard and/or mustache, wear it the most possible adherent to the face) **2**

Woman / Man

3 **Disposable gown** (completely closed)



Woman / Man




After following the **procedure**, it is **possible to enter the production department.**

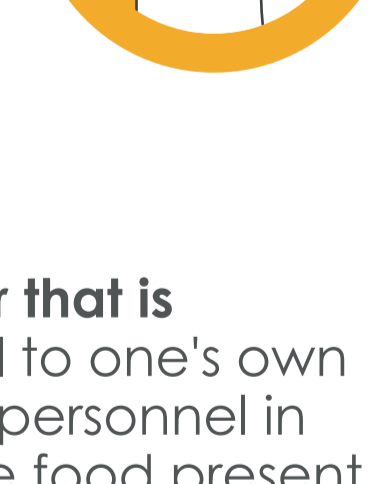
Remember that **you cannot touch any products and/or surfaces.**

It is important to **respect good behavioral norms and respect the instructions of the companion.**

Furthermore, please note that **IT IS STRICTLY FORBIDDEN:**

 **Introduce food and drinks** into the production area.


Chew candy and gum within the production area.



 **Carry out behavior that is potentially harmful** to one's own safety, that of the personnel in charge and for the food present in the area.

Introduce medicines into the production and warehouse area in order to minimize the risk of contamination.



 **Talking, coughing or sneezing** on food, raw materials, work tools

Enter the production area if your state of health is precarious/not optimal (examples of illnesses: gastrointestinal disorders, fever, sore throat, illnesses of viral origin...etc).



 **Smoking in areas not indicated** for use

THANK YOU FOR THE COLLABORATION!



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